



Community Opportunity Center

14147 Farmington Rd. • Livonia, Michigan 48154 • Ph. (734) 422-1020 • Fax. (734) 422-7401

The Accounting Generalist is responsible for a variety of Accounting functions such as billing, payroll, accounts payable, fixed assets and bank reconciliations. This position will focus primarily on resident and third-party billing, and assist with other functions as assigned by the Controller.

The Accounting Generalist will promote an unconditional “culture of gentleness” by using positive support and approaches and always treating people with dignity and respect. She/he will adhere to COC policies and procedures, public acts, rules and regulations under which homes associated with COC operate, including directives and standards set forth by the Detroit Wayne Integrated Health Network (DWIHN.)

Please apply directly on our website for consideration. This position offers a flexible work schedule with 20-24 hours a week, you would be eligible for benefits and a sign on bonus!

Mission: We promise to help the people we serve lead fulfilled lives by providing quality individualized support.



Community Opportunity Center is a network of non-profit housing corporations providing support to people with intellectual and other developmental disabilities.

